**BRAILES PARISH COUNCIL**

Dear Councillor, I hereby summon you to the Annual Meeting of the Parish Council, followed by the Ordinary Parish Council Meeting that will be held on Tuesday 9th May2023 in the Village Hall, Lower Brailes at 8.15pm – after the Annual Parish Meeting at 8.00pm

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**AGENDA**

# The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.

1. For all Parish Councillors to sign their declaration of Interests form
2. To Elect a Chair – Cllr Ivin has kindly stood as acting Chair for the past year
3. To elect a Vice-Chair

**To close the Annual Meeting and to open an ordinary meeting of the PC**

1. To agree the minutes of the meeting of the 27th March, and to accept any apologies.
2. Update from last month.
* Letter sent to Stagecoach re buses turning on the Upper Green – response to say that it has been passed to a local rep.
* Finances are being prepared for audit.
* Election – was uncontested so no election. Parish Council may now co-opt to fill the remaining places.
1. Update from sub committees and other groups:
* Brailes Flood Group – Update from Ken Taylor from BFG
* Village Hall
1. Items needing decisions and discussion.
* Speed issue on Henbrook Lane
* Vacant seats on Parish Council – we have had an expression of interest.
* Parish Council roles – Village Hall representative, Feldon etc
* Speeding
1. County and District Councilors’ reports – To receive a brief update from Cllr Whalley-Hoggins and Cllr Barker
2. Members of the Public – Any member of the public may bring up a subject that can be discussed and then added to the next agenda for decision if needed.
3. Correspondence –
4. Maintenance – Reports of any maintenance needed.
5. Planning applications – to agree a response to the following planning applications:

**23/00845/FUL The Orchard School Lane Lower Brailes Banbury OX15 5HP** Proposed single-storey extensions to rear and side, conversion of garage to accommodation, and new carport – Comments due by 18.04.23

**23/00847/FUL Land South Of Gilletts Lane Upper Brailes Brailes Warwickshire OX15 5AU** Erection of outbuilding to include carport and garden store with home office over and reinstatement of access drive to paddock – Comments due 12.05.23

**23/00799/VARY Nook Cottage Main Street Lower Brailes Brailes Warwickshire OX15 5AP** Vary condition two (approved plans) of planning permission 18/02260/FUL (determined 29.10.2018) to allow for retention of existing building (formerly Nook Cottage) and conversion into garage and storage for replacement dwelling in lieu of approved garage – Comments due by 12.05.23

1. Payments: -

Amanda Wasdell Clerk salary £676.00

Play Area Inspection Safety Inspection £186

Basket Swing Play Area equipment £8404

WCC Street Lighting £465.70

Lawns2Mow Burial Ground mowing £456

Date of next meeting – May 30th

Amanda Wasdell (clerk)